

Spring Lake District Library Board Minutes

June 17, 2026

Present and voting: Mary Eagin, Skylar Garrison, Bill Meyers, Laurie Draeger, Gordon Gallagher, Sheri Boon

Also present: Maggie McKeithan, Library Director;

Absent: Maria Boersma

The meeting was held in person at the Spring Lake District Library

The meeting was called to order at 1:03 p.m. by Mary Eagin

Motion to approve the agenda, made by Bill Meyers and supported by Laurie Draeger. The motion was approved unanimously.

Public Comment: None

Motion to approve the minutes of May 20, 2026, made by Laurie Draeger and supported by Bill Meyers. The motion was approved unanimously.

Motion to approve financial reports from May 2026 and approve payment of bills made by Skylar Garrison and supported by Laurie Draeger. The motion was approved unanimously.

Director's Report

Maggie reviewed her report as printed in the Board Packet, noting that the asphalt should be completed by the end of this week.

Building Project Updates - Sunroom Addition

- a. Financial Update
 - i. Maggie reviewed a financial update on the Sunroom Addition project. Our completion date is mid to late August due to a few unforeseen circumstances. We are still planning to do our Grand Opening at the Block Party.
- b. Bulletin 4 - Change Order
 - i. **Motion to approve Change Order 4 for a total payment of \$24,149.00** made by Gordon Gallagher and supported by Skylar Garrison. The motion was approved unanimously.

Old Business:

- a.

New Business:

- a. Employee Manual Revision
 - i. **A motion to approve Section 422 of the Spring Lake District Library's employee manual as presented** was made by Gordon Gallagher and supported by Laurie Draeger. The motion was approved unanimously.

Public Comment:

- a. The Friends of the Library had their Front Porch fundraiser on May 19, and received a total of \$802.
- b. The Heritage Festival book sale made \$1,645 for the Friends of the Library.
- c. All leftover books from the book sale are sent to "Embrace," where they are donated to people in the community.

Meeting was adjourned at 1:41 p.m.

Respectfully submitted,
Skylar Garrison, Secretary