

Spring Lake District Library Board Minutes

May 20, 2026

Present and voting: Mary Eagin, Skylar Garrison, Bill Meyers, Laurie Draeger, Gordon Gallagher, Sheri Boon, Maria Boersma

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: No One

The meeting was held in person at the Spring Lake District Library

The meeting was called to order at 1:02 p.m. by Mary Eagin

Motion to approve the agenda, made by Bill Meyers and supported by Skylar Garrison. The motion was approved unanimously.

Public Comment: The Friends of the Library - State Representative, Greg Vanworkem, attended the last meeting and recognized and supported them. Also, the post cards created by the Friends are available for sale at the Tri Cities Museum & Village Baker.

Motion to approve the minutes of April 15, 2026, made by Laurie Draeger and supported by Bill Meyers. The motion was approved unanimously.

Motion to approve financial reports from April 2026 and approve payment of bills made by Skylar Garrison and supported by Laurie Draeger. The motion was approved unanimously.

Director's Report

Maggie reviewed her report as printed in the Board Packet, noting people will need to use the new ramp leading them to the Children's Room entrance for a total of 8 weeks, hoping to open the Lobby Entrance back up in mid-June. There is exterior signage leading people in the right direction for as long as necessary.

Building Project Updates - Sunroom Addition

- a. Financial Update
 - i. Maggie reviewed a financial update on the Sunroom Addition project. Our completion date has been moved to mid to late August due to a few unforeseen circumstances. We will likely do our Grand Opening at the Block Party.
- b. Bulletin 3 - Change Order -
 - i. **Motion to approve Change Order 3 with the exception of number 3 (Paint aluminum storefront at entrance to match new green), for a total payment of \$13,372.00** made by Gordon Gallagher and supported by Sheri Boon. The motion was approved unanimously.
- c. Bulletin 4 - Change Order - **NOT RECEIVED YET**

Old Business:

- a.

New Business:

- a. MERS Fees
 - i. **A motion that starting April 1, 2026, the Library will reimburse MERS of Michigan administrative fees for all current staff with active Spring Lake District Library MERS accounts through a non-taxable payroll disbursement** was made by Gordon Gallagher and supported by Laurie Drager. The motion was approved unanimously.
- b. 2026 Budget Amendment
 - i. **A motion to approve the budget as amended in the board packet** was made by Gordon Gallagher and supported by Bill Meyers. The motion was approved unanimously.

Public Comment:

- a. The Friends of the Library will be assisting in some youth events for the Library this summer.
- b. The Heritage Festival book sale is June 12 & 13.
- c. The fundraiser at the Front Porch went well on May 19 - a couple stopped by who was visiting from Ohio and gave a nice donation. Some teens also gave a donation and took a picture for a Kindness Project for school. A man bought a giftcard to be donated to a family in need.
- d. The friends also approved their \$8,000 donation for summer reading.

Meeting was adjourned at 1:58 p.m.

Respectfully submitted,
Skylar Garrison, Secretary