

## **Spring Lake District Library Board Minutes December 17, 2025**

**Present and voting:** Mary Eagin, Skylar Garrison, Maria Boersma, Bill Meyers, Sheri Boon, Laurie Draeger

**Also present:** Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

**Absent:** Gordon Gallagher

The meeting was held in person at the Spring Lake District Library

**The meeting was called to order at 2:00 p.m.** by Mary Eagin

**Motion to approve the agenda**, made by Laurie Draeger and supported by Skylar Garrison. The motion was approved unanimously.

**Public Comment:** None

**Motion to approve the minutes of November 19, 2025**, made by Maria Boersma and supported by Bill Meyers. The motion was approved unanimously.

**Motion to approve financial reports from November 2025 and approve payment of bills** made by Maria Boersma and supported by Skylar Garrison. The motion was approved unanimously.

### **Director's Report**

Maggie reviewed her report as printed in the Board Packet.

### **Building Project Updates - Sunroom Addition**

- a. We will be moving forward with the project with an estimated completion date of June 15, 2026.

### **Old Business:**

- a. MERS Retiree Health Funding Vehicle (RHFV) Change
  - i. Sheri Boon makes a **motion to approve the addendum to the MERS Health Care Savings Program Participation Agreement to create a group for Retiree health care eligible participants/spouses who waive their rights to retiree healthcare, of which Claire Sheridan, Tim Sheridan, and Barbara Anderson are the only and last individuals who are eligible for any post-employment health benefits from the library, and there are no future individuals or retirees of the library who will become eligible for any post-employment health benefits.** The motion was supported by Skylar Garrison. The motion was approved unanimously via roll call. (Skylar Garrison - yes, Bill Meyers - yes, Laurie Draeger - yes, Maria Boersma - yes, Mary Eagin - yes)

- ii. **Motion to cut the checks to MERS for the buyouts in early January of 2026** was made by Maria Boersma and supported by Bill Meyers. The motion was approved unanimously.
- b. 2026 Property and Liability Insurance Renewal
  - i. **Motion to renew the plan as written** made by Maria Boersma and supported by Laurie Draeger. The motion was approved unanimously.

**New Business:**

- a. Library Director Evaluation Policy
  - i. **Motion to approve the amended Library Director Evaluation Policy as written** made by Skylar Garrison and supported by Maria Boersma. The motion was approved unanimously.
- b. Library Director Evaluation 2025
  - i. **Motion to accept the 2025 evaluation** made by Laurie Draeger and supported by Skylar Garrison. The motion was approved unanimously.
  - ii. **Motion to give Maggie a 3% lump sum bonus based on her 2025 salary, and to be paid out in the final paycheck of 2025** made by Skylar Garrison and supported by Laurie Draeger. The motion was approved unanimously.
- c. 2026 Salary Schedule
  - i. **Motion to approve the Salary Schedule with the 2026 COLA adjusted salary steps with a 2.7% increase in pay** made by Maria Boersma and supported by Laurie Draeger. The motion was approved unanimously.
- d. 2025 Budget Amendment
  - i. **Motion to approve the 2025 budget amendment as written and move \$21,760 to the Capital Fund** made by Skylar Garrison and supported by Maria Boersma. The motion was approved unanimously via roll call. (Skylar Garrison - yes, Bill Meyers - yes, Laurie Draeger - yes, Maria Boersma - yes, Mary Eagin - yes)

**Public Comment:**

- a. The Friends of the Library have their largest ever membership at 70 members.
- b. The Friends of the Library held their Puzzle Palooza on November 22. They made \$1,522 for the library.

**Meeting was adjourned at 2:52 p.m.**

Respectfully submitted,  
Skylar Garrison, Secretary