

Spring Lake District Library Board Minutes

December 17, 2025

Present and voting: Mary Eagin, Skylar Garrison, Maria Boersma, Bill Meyers, Sheri Boon, Laurie Draeger

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Gordon Gallagher

The meeting was held in person at the Spring Lake District Library

The meeting was called to order at 2:00 p.m. by Mary Eagin

Motion to approve the agenda, made by Laurie Draeger and supported by Skylar Garrison. The motion was approved unanimously.

Public Comment: None

Motion to approve the minutes of November 19, 2025, made by Maria Boersma and supported by Bill Meyers. The motion was approved unanimously.

Motion to approve financial reports from November 2025 and approve payment of bills made by Maria Boersma and supported by Skylar Garrison. The motion was approved unanimously.

Director's Report

Maggie reviewed her report as printed in the Board Packet.

Building Project Updates - Sunroom Addition

- a. We will be moving forward with the project with an estimated completion date of June 15, 2026.

Old Business:

- a. MERS Retiree Health Funding Vehicle (RHFV) Change
 - i. Sheri Boon makes a **motion to approve the addendum to the MERS Health Care Savings Program Participation Agreement to create a group for Retiree health care eligible participants/spouses who waive their rights to retiree healthcare, of which Claire Sheridan, Tim Sheridan, and Barbara Anderson are the only and last individuals who are eligible for any post-employment health benefits from the library, and there are no future individuals or retirees of the library who will become eligible for any post-employment health benefits.** The motion was supported by Skylar Garrison. The motion was approved unanimously via roll call. (Skylar Garrison - yes, Bill Meyers - yes, Laurie Draeger - yes, Maria Boersma - yes, Mary Eagin - yes)

- ii. **Motion to cut the checks to MERS for the buyouts in early January of 2026** was made by Maria Boersma and supported by Bill Meyers. The motion was approved unanimously.
- b. 2026 Property and Liability Insurance Renewal
 - i. **Motion to renew the plan as written** made by Maria Boersma and supported by Laurie Draeger. The motion was approved unanimously.

New Business:

- a. Library Director Evaluation Policy
 - i. **Motion to approve the amended Library Director Evaluation Policy as written** made by Skylar Garrison and supported by Maria Boersma. The motion was approved unanimously.
- b. Library Director Evaluation 2025
 - i. **Motion to accept the 2025 evaluation** made by Laurie Draeger and supported by Skylar Garrison. The motion was approved unanimously.
 - ii. **Motion to give Maggie a 3% lump sum bonus based on her 2025 salary, and to be paid out in the final paycheck of 2025** made by Skylar Garrison and supported by Laurie Draeger. The motion was approved unanimously.
- c. 2026 Salary Schedule
 - i. **Motion to approve the Salary Schedule with the 2026 COLA adjusted salary steps with a 2.7% increase in pay** made by Maria Boersma and supported by Laurie Draeger. The motion was approved unanimously.
- d. 2025 Budget Amendment
 - i. **Motion to approve the 2025 budget amendment as written and move \$21,760 to the Capital Fund** made by Skylar Garrison and supported by Maria Boersma. The motion was approved unanimously via roll call. (Skylar Garrison - yes, Bill Meyers - yes, Laurie Draeger - yes, Maria Boersma - yes, Mary Eagin - yes)

Public Comment:

- a. The Friends of the Library have their largest ever membership at 70 members.
- b. The Friends of the Library held their Puzzle Palooza on November 22. They made \$1,522 for the library.

Meeting was adjourned at 2:52 p.m.

Respectfully submitted,
Skylar Garrison, Secretary