Spring Lake District Library
SPECIAL Board Meeting Minutes
March 13, 2024

Present and voting: Carolyn Boersma, Mary Eagin, Gordon Gallagher, Skylar Garrison, David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Mark Powers, Bonnie Suchecki

The meeting was held in person at the Spring Lake District Library

The meeting was called to order at 10:02 a.m. by Gordon Gallagher

Motion to approve the agenda, made by David Takitaki and supported by Skylar Garrison. The motion was approved unanimously.

Public Comment: none

Director’s Report:
Maggie noted that the contractors last day in the building will be March 22 – so things are moving quickly!

Maggie noted that the tops of the movable shelving in the children’s area were installed and are not acceptable. They will be replaced at no charge – but not before the re-opening.

Building Refresh:
Maggie presented an update on the finances for the project.

Motion made by Skylar Garrison and supported by David Takitaki to approve Bulletin 7 & Bulletin 8 item #2. The motion was approved unanimously.

Maggie discussed the plans for the Re-opening weekend.

Motion made by Skylar Garrison and supported by Mary Eagin to approve the costs of the re-opening weekend. The motion was approved unanimously.

Old Business: None

New Business:
Discussion was held on the emergency exits – decision tabled.

Motion made by Mary Eagin and supported by David Takitaki to approve the purchase of keypads on all doors to staff areas. The motion was approved unanimously.

Motion made by Carolyn Boersma and supported by David Takitaki to approve the bid to repaint areas that have not been affected by the Refresh. The motion was approved unanimously.

Motion made by Mary Eagin and supported by Skylar Garrison to approve the cost to have the library “deep cleaned” prior to reopening. The motion was approved unanimously.
Motion made by Carolyn Boersma and supported by David Takitaki to approve the cost of two portable Duress Buttons for the staff. The motion was approved unanimously.

Public Comment: Ken Willison thanked the board for all of their work – he noted the thoughtful consideration given to all decisions that have been made throughout the Refresh Project.

Meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Mary Eagic, Secretary