Present: Carolyn Boersma, Christine Burns, Mary Eagin, Gordon Gallagher, Skylar Garrison, Bonnie Suchecki, David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager; Chloe Aalsburg from C2AE

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:00 a.m. by Board President Gordon Gallagher.

**Motion to approve the agenda,** made by Chris Burns and supported by Bonnie Suchecki. The motion was approved unanimously.

**Motion to approve submitting a grant request to the Michigan Arts and Culture Council for the Refresh Project** was made by Chris Burns and supported by Bonnie Suchecki. The motion was approved unanimously.

Chloe presented the Detailed Design Drawings for the Refresh Project for approval.

**Motion** made by made by Carolyn Boersma and supported by Chris Burns to approve the detailed design drawings and proceed to create the bid documents. The motion was approved unanimously.

**Meeting was adjourned at 11:06 a.m.**

Respectfully submitted,

Mary Eagin, Secretary