

Spring Lake District Library Board Minutes

April 26, 2023

Present: Carolyn Boersma, Mary Eagin, Gordon Gallagher, Skylar Garrison, Bonnie Suchecki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Christine Burns, David Takitaki

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:00 a.m. by Board President Gordon Gallagher

Motion to approve the agenda, made by Carolyn Boersma and supported by Skylar Garrison. The motion was approved unanimously.

No public comment.

Motion to approve the minutes of the March 15, 2023 meeting was made by Carolyn Boersma and supported by Skylar Garrison. The motion was approved unanimously.

The 2022 Audit Report was presented by Doug Vredevelde of Vredevelde Haefner LLC, who performed the audit. It was noted that SLDL received a “clean” audit again this year. **Motion by Bonnie Suchecki and supported Skylar Garrison to receive the audit.** The motion was approved unanimously.

Motion made by made by Carolyn Boersma and supported by Bonnie Suchecki **to accept the financial reports from March 2023 and approve the payment of bills.** The motion was approved unanimously.

Director’s Report:

Maggie reviewed her written Director’s Report. She also reported on the monthly statistics.

Building Refresh:

Maggie reported that meetings have begun with C2AE to finalize plans to go out for bids later this spring. The financial focus is on donations from local businesses and private donors.

Old Business:

Motion made by Mary Eagin and supported by Bonnie Suchecki **to approve the Revised Meeting Room Policy.** Motion was approved unanimously.

Motion made by Mary Eagin and supported by Skylar Garrison **to approve the Revised Employee Handbook.** Motion was approved unanimously. The Board expressed appreciation to the Personnel Committee for their work on this!

New Business:

Motion made by Carolyn Boersma and supported by Bonnie Suchecki **to approve the new Whistleblower’s Policy.** Motion was approved unanimously.

Motion made by Carolyn Boersma and supported by Bonnie Suchecki **to approve the quote from Helm’s Caulking to remove and replace the sealant around the outside windows, doors, and concrete at a cost of \$18,695.** Motion was approved unanimously.

Meeting was adjourned at 11:33 a.m.

Respectfully submitted,

Mary Eagin, Secretary