Present: Carolyn Boersma, Christine Burns, Mary Eagin, Gordon Gallagher
Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager
Absent: Skylar Garrison, Bonnie Suchecki, David Takitaki

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:02 a.m. by Board President Gordon Gallagher

Motion to approve the agenda, made by Chris Burns and supported by Carolyn Boersma. The motion was approved unanimously.

No public comment.

Motion to approve the minutes of the February 15, 2023 meeting was made by Chris Burns and supported by Carolyn Boersma. The motion was approved unanimously.

Motion made by Chris Burns and supported by Carolyn Boersma to accept the financial reports from February 2023 and approve the payment of bills. The motion was approved unanimously.

Director’s Report:
Maggie reviewed her written Director’s Report. She also reported on the monthly statistics.

Building Refresh:
Maggie’s focus this month is on grant applications for funding of the project.

Old Business:
Motion made by Chris Burns and supported by Carolyn Boersma to accept the new quote from Hurst Mechanical dated 3-1-2023 to replace the outdoor lighting on the building at a cost of $29,499.61. Motion was approved unanimously.

The Meeting Room Policy was reviewed again, and tabled until next month.

Motion made by Mary Eagin and supported by Chris Burns to approve the Request for Reconsideration Procedure. Motion was approved unanimously.

New Business:
Motion by Chris Burns and supported by Mary Eagin to approve the Recommendation for Grant Distribution from the Grand Haven Area Community Foundation - Spring Lake District Library Endowment Fund in the amount of $130,068 to the Spring Lake District Library. Motion was approved unanimously.

Motion made by made by Chris Burns and supported by Carolyn Boersma to approve the quote from Hedrick to replace the Leibert server battery back-up at a cost of $8287. Motion was approved unanimously.
A revision to the Employee Handbook was presented to the board after considerable work by the Personnel Committee. **Motion** made by Chris Burns and supported by Carolyn Boersma to **receive the Employee Handbook draft and request that it be sent to the attorney for final review**. Motion was approved unanimously.

**Motion to adjourn at 10:55 a.m.** made by Mary Eain and supported by Chris Burns. The motion was approved unanimously.

Respectfully submitted,

Mary Eain, Secretary