Present: Carolyn Boersma, Mary Eain, Gordon Gallagher, Skylar Garrison, Bonnie Suchecki, David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Christine Burns

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:05 a.m. by Board President Gordon Gallagher

Motion to approve the agenda, made by Bonnie Suchecki and supported by Skylar Garrison. The motion was approved unanimously.

No public comment.

Motion to approve the minutes of the November 16, 2022 meeting was made by Carolyn Boersma and supported by Bonnie Suchecki. The motion was approved unanimously.

Motion made by David Takitaki and supported by Skylar Garrison to accept the financial reports from November 2022 and approve the payment of bills. The motion was approved unanimously.

Director's Report:
Maggie reviewed her written Director's Report. She noted the SLDL staff taking leadership roles in the Lakeland Library Cooperative.

Building Refresh:
Motion made by Carolyn Boersma and supported by David Takitaki to approve the Fee Amendment for Professional Services from C2AE. The motion was approved unanimously.

Maggie reported that the Capital Campaign has received $16,000 at the GHACF and we have received a commitment for $100,000 from an anonymous donor. A card mailer has gone out about the Blizzard of Books that includes information on the Refresh Project.

Old Business:
Motion was made by Bonnie Suchecki and supported by David Takitaki to approve a 7.9% COLA to the 2023 Salary Step System. The motion was approved unanimously.

Motion to approve the Paid Time off Policy made by Carolyn Boersma and supported by Skylar Garrison. The motion was approved unanimously.

Motion to approve the Resolution Adopting the MERS Defined Contribution Plan Resolution and authorizing Maggie to sign the MERS documents, made by Bonnie Suchecki and supported by Skylar Garrison. Roll call vote was taken: Boersma – yes, Eain – yes, Garrison – yes, Suchecki – yes, Takitaki – yes, Gallagher – yes. The Motion passed.
New Business:

Motion made by Mary Egin and supported by Bonnie Suchecki to approve SLDL 2022 Budget Amendment. The motion was approved unanimously.

Motion made by Bonnie Suchecki and supported by Mary Egin to approve the quote from the Michigan Township Participating Plan (the Par Plan) for General Property Insurance and Director and Officers Insurance with a start date of January 1, 2023. The motion was approved unanimously.

Motion to adjourn at 11:18 a.m. made by David Takitaki and supported by Skylar Garrison. The motion was approved unanimously.

Respectfully submitted,

Mary Egin, Secretary