

# Spring Lake District Library Board Minutes

## August 24, 2022

Present: Carolyn Boersma, Christine Burns, Mary Eagin, Gordon Gallagher, David Takitaki

Also present: Maggie McKeithan, Library Director

Absent: Skylar Garrison, Bonnie Suchecki,

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:19 a.m. by Board President Gordon Gallagher

**Motion to approve the agenda**, made by Chris Burns and supported by David Takitaki. The motion was approved unanimously.

**No public comment.**

**Motion to approve the minutes of the July 20, 2022 meeting** was made by David Takitaki and supported by Chris Burns. The motion was approved unanimously.

**Motion** made by Chris Burns and supported by David Takitaki **to accept the financial reports from July 2022 and approve the payment of bills.** The motion was approved unanimously.

### **Director's Report:**

Maggie reviewed her written Director's Report

### **Building Refresh:**

The Board reviewed the committee's recommendations on the project.

**Motion made by David Takitaki and supported by Chris Burns to support the recommendations of the committee.** The Refresh Project will be unveiled at the Block Party in September with plans to follow up with Community Engagement sessions in the fall to get community input. A fundraising committee will be formed, including Skylar Garrison, Mary Eagin, and Chris Burns. Bid documents will go out in the spring with a tentative plan for construction to begin in September 2023. Motion was approved unanimously.

The Board requested that the Refresh Committee review the recommendations, and propose some "stretch goals" for the project if more money can be raised.

### **Old Business:**

#### **2023 Budget Discussion**

A second look at the 2023 SLDL Budget was presented. Discussion was held on details – and the final budget approval will come before the board at the September meeting.

### **New Business:**

**Motion** made by Chris Burns and supported by David Takitaki **to accept the proposal for renewal of the insurance policies. Further that the insurance policies will be rebid for a January 1, 2023 renewal.** The motion was approved unanimously.

**Motion** made by Chris Burns and supported by David Takitaki **to approve the Cell Phone Stipend Policy and the Employee Cell Phone Stipend Form.** The motion was approved unanimously.

**Motion** made by Chris Burns and supported by David Takitaki **to approve the purchase of ten new computers.** The motion was approved unanimously.

**Motion to adjourn at 11:57 a.m.** made by Chris Burns and supported by David Takitaki. The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary