

Spring Lake District Library Board Minutes

May 20, 2022

Present: Christine Burns, Mary Eagin, Gordon Gallagher, Skylar Garrison, Bonnie Suchecki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager;

Absent: Carolyn Boersma, David Takitaki

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:01 a.m. by Board President Gordon Gallagher

Motion to approve the agenda, made by Chris Burns and supported by Bonnie Suchecki . The motion was approved unanimously.

Motion to approve the minutes of the April 22, 2022 meeting was made by Skylar Garrison and supported by Chris Burns. motion was approved unanimously.

Motion made by Chris Burns and supported by Skylar Garrison **to accept the financial reports from April 2022 and approve the payment of bills.** The motion was approved unanimously.

Motion made by Bonnie Suchecki and supported by Skylar Garrison **to authorize the staff to close the Online Book Sale Account and move the assets into the General Fund.** The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report – additionally:

- introduced the new Youth Services Librarian – Melissa O'Sickey.
- noted that the SLDL Leadership positions are now fully staffed

Maggie has just returned from a two-day conference on Diversity, Equity and Inclusion.

Personnel Committee:

Motion made by Bonnie Suchecki and supported by Skylar Garrison **to adopt a MERS Defined Contribution plan for all new hire employees, to begin on January 1, 2023. SLDL will match the employee's contribution up to a maximum of 6% of their wages. A three-month conversion window will be offered for current employees who wish to change plans. Vesting will be: 3 years – 50%; 4 years – 75%; 5 years – 100% vested based on the date of hire. All staff will be eligible to enroll in a 457(b) plan for additional voluntary contributions.** A roll call vote was taken: Burns: yes, Eagin: yes, Garrison: yes, Suchecki: yes Gallagher: yes. Motion was approved unanimously.

Old Business:

Motion made by Bonnie Suchecki and supported by Mary Eagin **to approve the revisions to the 105 Credit Policy, as presented.** A roll call vote was taken: Eagin: yes, Garrison: yes, Suchecki: yes Gallagher: yes. Motion was approved unanimously. (Chris Burns left the meeting prior to this vote)

Motion to adjourn at 11:25 a.m. made by Mary Eagin and supported by Skylar Garrison. The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary