

Spring Lake District Library Board Minutes

March 18, 2022

Present: Carolyn Boersma, Christine Burns, Mary Eagin, Gordon Gallagher, David Takitaki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Skylar Garrison, Bonnie Suchecki

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:02 p.m. by Board President Gordon Gallagher

Motion to approve the agenda, made by Chris Burns and supported by David Takitaki. The motion was approved unanimously.

Motion to approve the minutes of the February 18, 2022 meeting was made by Carolyn Boersma and supported by David Takitaki. The motion was approved unanimously.

Motion made by made by Chris Burns and supported by David Takitaki, **to accept the financial reports from February 2022 and approve the payment of bills.** The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report

New Business:

Motion made by made by Carolyn Boersma and supported by Chris Burns, **to approve the quote from AES to replace components in the automatic doors.** Roll call vote was taken: Boersma: yes, Burns: yes, Eagin: yes, Takitaki: yes, Gallagher: yes. Motion was approved unanimously.

Motion made by Chris Burns and supported by David Takitaki **to enter into an agreement with Crockery Township to renew the current contract for library service.** The agreement should be structured identical to the existing contract with updated dates. Roll call vote was taken: Boersma: yes, Burns: yes, Eagin: yes, Takitaki: yes, Gallagher: yes. Motion was approved unanimously.

Motion made by David Takitaki and supported by Carolyn Boersma **to request Crockery Township to seek a 10-year millage renewal at 0.5 mils when the current millage expires.** It is noted that we request an August 2022 ballot date. Roll call vote was taken: Boersma: yes, Burns: yes, Eagin: yes, Takitaki: yes, Gallagher: yes. Motion was approved unanimously.

Motion made by Chris Burns and supported by David Takitaki **to accept the following recommendations of the Personnel Committee.**

- 1) Accept the Salary Study as it is presented with the directives we have been given by MML, with the ability to update the data to the current rate as it relates to the marketplace.**
- 2) Adopt the traditional 9-step system (illustrated on Table 4 of the study), with the understanding that a COLA wash will be done each year.**
- 3) Apply the proposed changes retroactively from January 1, 2022 for all current employees on 3-18-2022.**

The motion was approved unanimously.

Motion made by made by Mary Eagin and supported by David Takitaki, **to approve the Job description for a Marketing and Events Coordinator.** The motion was approved unanimously.

Motion made by made by Mary Eagin and supported by Carolyn Boersma, **to request a full distribution from the GHACF of the funds available for 2022 from the Spring Lake District Library Endowment Fund held at the GHACF.** The motion was approved unanimously.

Motion to adjourn at 11:10 a.m. made by David Takitaki and supported by Mary Eagin. The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary