

Service Policy 480

Electronic Message Center Use Policy

Adopted: February 21, 2006

Reviewed: November 17, 2017

The Electronic Message Center (EMC) will be used to promote Spring Lake District Library programs and services. The EMC will advertise library programs for children, teens, and adults. Information about available library services such as wireless Internet access, e-books, fax machine and copy machines will also be included.

The EMC may be used to promote community-wide events such as the annual Heritage Festival, Memorial Day parade, and Tri-Cities Garden Club flower show, as well as civic messages such as reminders to vote. The EMC may also be used to promote special events and promotions of the Friends of the Library.

The sign will not be used for regular meeting notices, whether library-related or otherwise.

A form to request EMC notices is available.