

# Spring Lake District Library Board Minutes

## December 17, 2021

Present: Gordon Gallagher, Mary Eagin, Mark Powers, Peter Sherwood,

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Carolyn Boersma, Bonnie Suchecki  
Christine Burns on ZOOM (non-voting)

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:04 p.m. by Board President, Gordon Gallagher

**Motion to approve the agenda**, made by Peter Sherwood and supported by Mark Powers. The motion was approved unanimously.

**Motion to approve the minutes of the November 19, 2021 meeting** was made by Peter Sherwood and supported by Mark Powers. The motion was approved unanimously.

**Motion** made by made by Peter Sherwood and supported by Mark Powers, **to accept the financial reports from November 2021 and approve the payment of bills**. The motion was approved unanimously.

**Motion** made by Mary Eagin and supported by Mark Powers **to transfer \$60,000 from the General Operating Fund to the Capital Projects Fund**. Roll Call vote was taken. **Roll Call Vote was taken:** Eagin – yes, Powers – yes, Sherwood – yes, Gallagher – yes. The motion was approved.

### Director's Report:

Maggie reviewed her written Director's Report noting that additionally:

- SLDL is currently working to hire 2 part-time staff members – a Reference Librarian and a Front Desk Clerk. These staff members will be able to help with increased library hours in January.

### Old Business:

**Roof Solar Panels Update** – There was no update.

**Expiring Library Board Terms** – Maggie provided a corrected list of the expiration date of each Board Member's term. It was noted that Chris Burns and Peter Sherwood's terms both expire on Dec 31, 2021. Gordon reminded both Board Members to contact their appointing government entity to indicate interest in being reappointed, if they are willing to continue to serve on the Board.

### New Business:

**Building Refresh Project** – Maggie presented a timeline of the project and asked to form a steering committee. Maggie and Amanda will represent the staff. Mary Eagin and Chris Burns offered to serve on the committee, representing the Board. It was suggested that a community member, with some architectural or design experience, be recruited to also serve on the Board. It was also suggested that community input be welcoming as the project is under consideration.

**Motion to adjourn at 10:58 a.m.** made by Peter Sherwood and supported by Mark Powers. The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary