

Spring Lake District Library Board Minutes

November 19, 2021

Present: Christine Burns, Mary Eagin, Carolyn Boersma, Mark Powers, Peter Sherwood, Bonnie Suchecki

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Gordon Gallagher

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:02 p.m. by Board Vice President, Chris Burns

Motion to approve the agenda, made by Bonnie Suchecki and supported by Peter Sherwood. The motion was approved unanimously.

Motion to approve the minutes of the October 15, 2021 meeting was made by Peter Sherwood and supported by Carolyn Boersma. The motion was approved unanimously.

Motion made by made by Peter Sherwood and supported by Bonnie Suchecki, **to accept the financial reports from October 2021 and approve the payment of bills.** The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report noting that additionally:

- SLDL is contracting with Zervas Facility Maintenance for a temporary custodian. This person works 20 hours per week 5 days per week. The cost is \$24 per hour, which is higher than the regular hourly rate but worth it to have someone dependable at this time. Consideration will be given to contracting with Zervas for maintenance staff in the future.

Personnel Committee Report:

Motion made by made by Peter Sherwood and supported by Bonnie Suchecki, **to adopt the MERS Employee HCS Participation Agreement, as presented.** The motion was approved unanimously.

It was noted that other discussion items are awaiting the results of the Salary Study that is currently being conducted.

Old Business:

Roof Solar Panels Update – There was no update

Building Project: Staff Entrance Awning - Motion made by made by Carolyn Boersma and supported by Bonnie Suchecki, **to approve the purchase and installation of a metal awning per the proposal from Muskegon Awning & Fabrication. Roll Call Vote was taken:** Boersma – yes, Eagin – yes, Powers – abstained, Sherwood – yes, Suchecki – yes, Burns - yes. The motion was approved. (Note that it will be green metal to match the others on the building)

New Business:

Motion to approve the 2022 SLDL Calendar, with the change in the April SLDL Board meeting date to April 22, made by Carolyn Boersma and supported by Peter Sherwood. The motion was approved unanimously.

Motion to approve new SLDL hours beginning January 2022, as presented, made by Peter Sherwood and supported by Bonnie Suchecki. **The motion included the caveat that the Library Director has authorization to make changes to these hours as necessary due to changing conditions and situations.** The motion was approved unanimously.

Maggie reviewed the Library Materials Selection Policy and the Reconsideration Form with the Board.

Motion to adjourn at 11:04 a.m. made by Bonnie Suchecki and supported by Peter Sherwood. The motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary