

## Spring Lake District Library Board Minutes

### July 16, 2021

Present: John Nash, Christine Burns, Gordon Gallagher, Shelley Peets, Mark Powers, Peter Sherwood

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Mary Eagin

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:03 a.m. by Board President, John Nash

Maggie requested an addition to the agenda – adding discussion of a salary study under New Business. **Motion to approve the agenda with that addition** made by Chris Burns and supported by Gordon Gallagher. The motion was approved unanimously.

**Motion to approve the minutes of the June 18, 2021 meeting** was made by Peter Sherwood and supported by Gordon Gallagher. The motion was approved unanimously.

**Motion** made by Gordon Gallagher and supported by Chris Burns, **to accept the financial reports from June 2021 and approve the payment of bills.** A Roll Call vote was taken. Burns – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Gordon Gallagher reported that the Finance Committee met this week, working on the 2022 budget. A draft will be presented at the next meeting, with final approval at the September meeting.

### **Director's Report:**

Maggie reviewed her written Director's Report noting that additionally:

- The Summer Reading Club has more than twice the number of participants this year, compared to last year! This does mean that more prizes are being purchased.
- Circulation Statistics are nearing the 2019 numbers.
- The presented space plan was discussed, and it was recommended that a Board Workshop be scheduled to walk around the library to see the issues that need to be addressed.

### **Old Business:**

**Solar Update** – more information was presented concerning the option of adding solar panels to the roof. Maggie has contacted the roof installer and the warranty on the roof will be valid, as long as there are pre and post installation inspections. Following much discussion, the topic was tabled to continue to seek further information – including looking at other suppliers.

Chris Burns left the meeting at 11:07 a.m.

**New Business:**

**Insurance Renewal** – Motion by Gordon Gallagher and supported by Shelley Peets to approve the Insurance Renewal as presented. A Roll Call vote was taken. Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – abstained. The motion was approved.

**Salary Study** – Motion by Peter Sherwood and supported by Gordon Gallagher to approve the contract for a Salary Study as presented. A Roll Call vote was taken. Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved.

**Motion** by Gordon Gallagher and supported by Peter Sherwood **to adjourn the meeting at 11:12 a.m.** Motion was approved.

Respectfully submitted,

Mary Egin, Secretary  
with notes from Amanda Rantanen