

**Spring Lake District Library Board Minutes**  
**March 19, 2021**

Present: Mary Eagin – in Spring Lake, MI; Gordon Gallagher – in Spring Lake, MI; Shelley Peets - in Spring Lake, MI; Peter Sherwood – in Spring Lake, MI

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager both at the SLDL in Spring Lake, MI

Absent: Christine Burns, John Nash, Mark Powers

**\*\* NOTE that due to continued caution about the number of people in the library during the COVID-19 Pandemic – a virtual meeting was held using ZOOM.**

**The meeting was called to order** at 10:01 a.m. by Board Vice-President, Gordon Gallagher

**Motion to approve the agenda** made by Peter Sherwood and supported by Shelley Peets. A Roll Call vote was taken. Eagin – yes, Peets – yes, Sherwood – yes, Gallagher – yes. The motion was approved unanimously.

**Motion to approve the minutes of the February 19, 2021 meeting** was made by Peter Sherwood and supported by Shelley Peets. A Roll Call vote was taken. Eagin – yes, Peets – yes, Sherwood – yes, Gallagher – yes. The motion was approved unanimously.

**Motion** made by made by Peter Sherwood and supported by Shelley Peets, **to accept the financial reports from February 2021 and approved the payment of bills.** A Roll Call vote was taken. Eagin – yes, Peets – yes, Sherwood – yes, Gallagher – yes. The motion was approved unanimously. It was noted that the transition to QuickBooks is complete, and all reports are now printed directly from the new software.

**Director's Report:**

Maggie reviewed her written Director's Report noting that additionally:

- Discussion was held on the issue of some patrons not complying with the need to wear masks in the library. The Board members noted that they are very supportive of the efforts of the staff – and it is important to keep everyone safe!
- The new chiller was installed on the roof this week – and should be completely operational today or early next week.
- The auditors are finishing up their work, and the Board should get the completed audit at the next Board meeting.
- The library now has a corn-hole game that can be checked out!

**Old Business:** there was no old business.

**New Business:** there was no new business.

**Motion** by Peter Sherwood and supported by Shelley Peets **to adjourn the meeting at 11:05 a.m.** Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary