

## **Spring Lake District Library Board Minutes February 19, 2021**

Present: John Nash – in Miami Beach, FL; Mary Eagin – in Spring Lake, MI; Christine Burns – in Rotonda West, FL; Gordon Gallagher – in Spring Lake, MI; Shelley Peets - in Spring Lake, MI; Mark Powers – in Grand Haven, MI; Peter Sherwood – in Spring Lake, MI

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager both at the SLDL in Spring Lake, MI; Margaret Shay – Deputy Clerk of Spring Lake Township, in Spring Lake, MI

**\*\* NOTE that due to continued caution about the number of people in the library during the COVID-19 Pandemic – a virtual meeting was held using ZOOM.**

**The meeting was called to order** at 10:04 a.m. by President, John Nash

**Motion to approve the agenda** made by Gordon Gallagher and supported by Peter Sherwood. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Margaret Shay conducted the swearing in of the newly appointed / re-appointed Board Members – Shelly Peets and Mary Eagin.

**Motion to approve the minutes of the January 15, 2021 meeting** was made by Chris Burns and supported by Gordon Gallagher. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

**Motion** made by Gordon Gallagher and supported by Chris Burns, **to accept the financial reports from January 2021 and approved the payment of bills.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

### **Director's Report:**

Maggie reviewed her written Director's Report noting that additionally:

- The statistics are being represented in a new format – using graphs. The board members noted appreciation for the data.
- The information on programming is being gathered from those who login to the ZOOM session as well as those who view it later. Programming at this time is more passive – and include “events” like the take ‘n make crafts that are available for patrons.
- Maggie noted the list of goals that have been created by the leadership team. John Nash suggested that we review these at least quarterly. The leadership team was commended on making the Strategic Plan into actionable items.

**Old Business:** there was no old business.

### **New Business:**

**Motion** made by Peter Sherwood and supported by Gordon Gallagher, **to amend the Library Director Evaluation Policy. The review will begin in September and conclude with the October Board meeting.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

**Motion** by Chris Burns and supported by Mary Eagin **to adjourn the meeting at 10:41 a.m.**  
Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary