**Spring Lake District Library Board Minutes**

December 20, 2019

Present: Peter Sherwood, Joan Boand, Mary Eagin, Christine Burns, Gordon Gallagher, John Nash, Mark Powers

Also present: Maggie McKeithan, Library Director.

The meeting was called to order at 10:02 a.m. by President, Peter Sherwood.

Chris Burns requested a revision to the agenda to move 8 d & e to the top of New Business. Motion to approve the revised agenda made by Chris Burns, and supported by Mark Powers. The motion was approved.

Motion by Chris Burns, and supported by Mark Powers, to approve the minutes of the November 15, 2019 meeting, and accept the Finance Committee minutes of the December 3, 2019 meeting. The motion was approved.

Motion by Gordon Gallagher and supported by Chris Burns, to accept the financial reports from November 2019 and approve the payment of bills. Motion was approved.

Director’s Report - Maggie presented a written report of her work the previous month. Discussion was held on Board Members extending invitations to the Community Leaders Breakfast on January 6.

**Old Business:**

Opioid Antagonistic Policy – Motion by Gordon Gallagher and supported by Chris Burns to approve the policy. Motion was approved.

**New Business:**

**Millage Committee** – David Theune and Diane Losee have agreed to serve on the Millage Committee. Other requests will be conveyed in the coming month as the committee needs to be formed by January.

**Millage** – Motion by Mary Eagin and supported by Joan Boand to renew the Millage at the current level of 1.125. Discussion was held with Board Members noting their desire to reduce the amount of the millage. A roll call vote was taken:

Boand – yes, Burns – no, Eagin – yes, Gallagher – no, Nash – no, Powers – no, Sherwood – yes. The Motion failed.

After continued discussion which indicated that more information was needed, Motion by John Nash and supported by Chris Burns to set the Millage at the January Board meeting. Motion was approved.

**Election of Officers** –

Motion by Chris Burns and supported by Mark Powers to elect John Nash as the President of the Board. Mary Eagin noted that this created a conflict of interest. Motion was approved with Mary Eagin casting a dissenting vote.

Motion by Gordon Gallagher and supported by Mark Powers to re-elect Joan Boand as Vice President. Motion was approved.

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Motion by Chris Burns and supported by Gordon Gallagher to re-elect Mary Eagin to serve as Secretary and Treasurer. Motion was approved.

*Chris Burns left the meeting due to another commitment.*

**2019 Budget Amendment** – Motion by Gordon Gallagher and supported by John Nash to approve the budget revisions for 2019. Motion was approved.

**Snowmelt** – Motion by Mary Eagin and supported by Joan Boand to approve the quote from Hurst Mechanical to replace the Snow Melt Expansion Tank. Motion was approved.

**Fund Balance Policy** – after some discussion, Motion by Mark Powers and supported by Gordon Gallagher to table this discussion. Motion was approved.

Motion by Joan Boand and supported by John Nash to adjourn the meeting at 11:48 a.m. Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary