

# Spring Lake District Library Board Minutes

## October 16, 2024

Present and voting: Carolyn Boersma, Sheri Boon, Laurie Draeger, Mary Eagin, Mark Powers

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Gordon Gallagher, Skylar Garrison

The meeting was held in person at the Spring Lake District Library

**The meeting was called to order** at 10:02 a.m. by Carolyn Boersma

Carolyn welcomed Laurie Draeger as a new Library Board member.

**Motion to approve the agenda**, made by Mary Eagin and supported by Mark Powers. The motion was approved unanimously.

### Public Comment:

This weekend is the Friends of the SLDL 2<sup>nd</sup> Annual Puzzle Palooza to be held on 11/23/24. Teams are full. Puzzles were donated by Mackinaw Kite.

**Motion to approve the minutes of the October 16, 2024 Board meeting** was made by Mark Powers and supported by Sheri Boon. The motion was approved unanimously.

**Motion** made by Laurie Draeger and supported by Sheri Boon **to accept the financial reports from October 2024 and approve the payment of bills**. The motion was approved unanimously.

### Director's Report:

- The HVAC has a UV light system installed, but we were recently notified that the system is not working. Maggie will get quotes and the Board can decide whether or not to fix/replace.

**Personnel Committee:** no report

### Old Business:

- Maggie presented additional renderings of the potential for closing the drive-through book return area and creating more indoor space and outdoor seating area.
- Maggie presented a compilation of the staff review of the Strategic Plan
- Children in the Library Policy – no action taken awaiting feedback from the attorney.
- Employee Handbook 5.6 Substance Abuse Policy. **Motion** made by Mark Powers and supported by Laurie Draeger **to approve the revised policy as presented**. The motion was approved unanimously.

### New Business:

**Motion** made by Mary Eagin and supported by Laurie Draeger **to accept the quote from Tridonn to complete work on the Family Restroom at a cost of \$15,486**. A roll call vote was taken: Sheri Boon, yea; Laurie Draeger, yea; Mary Eagin, yea; Mark Powers, yea; Carolyn Boersma, yea. The motion passed unanimously.

**Motion** made by Mark Powers and supported by Laurie Draeger **to approve a contract with Live Space at cost of up to \$35,000 to purchase replacement/additional presentation equipment for the Program Room and Children's Area**.

A roll call vote was taken: Sheri Boon - abstained; Laurie Draeger, yea; Mary Eagin, yea; Mark Powers, yep; Carolyn Boersma, yea. The motion passed unanimously.

**Public Comment:**

MaryAnn Herbst requested that the Board Packets be available to the public. It was noted that the Village of SL puts them on their website. Maggie will post the SLD Board Packet on the SLDL website in the future.

MaryAnn also invited SLDL Board Members to join the Friends of the SLDL group.

**Meeting was adjourned at 11:20 a.m.**

Respectfully submitted,  
Mary Eagin, Secretary