

BOARD OF TRUSTEES
SPRING LAKE DISTRICT LIBRARY

RESOLUTION TO ADOPT BUDGET AND SET MILLAGE RATE
(GENERAL APPROPRIATIONS ACT)

At a meeting of the Board of Trustees of the Spring Lake District Library, County of Ottawa, held in the Library on the 6th of September, 2023, at 10:00a.m., prevailing Eastern Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____:

WHEREAS, the Spring Lake District Library was established under the provisions of the District Library Establishment Act, 1989 PA 24, as amended (“Act 24”); and

WHEREAS, pursuant to Act 24, the Board is authorized to levy a tax upon all taxable property within the Spring Lake District Library district (the “District”), provided that the districtwide tax is authorized by the electors of the District; and

WHEREAS, in August of 1994, the electors of the District authorized the Board to levy a districtwide property tax in an amount not to exceed 0.60 mill to provide funds for District Library purposes, which amount has been rolled back to .5235 mill to comply with the Headlee Amendment to the Michigan Constitution and MCL 211.34d (“Headlee”); and

WHEREAS, on August 4, 2020, the electors of the District authorized the Board to levy a districtwide property tax renewal in an amount not to exceed 1.1285 mills for a term of ten years, 2021 through 2030, inclusive, to provide funds for District Library purposes, which amount has been rolled back to 1.0934 mills to comply with Headlee; and

WHEREAS, the total authorized operating millages approved by the electors in August, 1994, and August, 2020, amount to 1.7285 mills which amount has been rolled back to 1.6169 mills to comply with Headlee; and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, 1963 PA 43, as amended, the Board has, following the required public notice, conducted a public hearing on its proposed 2024 budget; and

WHEREAS, the Board has determined to hold a public hearing and adopt the budget for the January 1, 2024, to December 31, 2024, fiscal year.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1: Title

This Resolution shall be known as the Spring Lake District Library General Appropriations Act (“Act”).

Section 2: Chief Administrative Officer

The Library Director shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

Section 3: Fiscal Officer

The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 30, 2023, and a public hearing on the proposed budget was held on September 6, 2023.

Section 5: Estimated Revenues

Estimated library fund revenues for fiscal year January 1, 2024, to December 31, 2024, including a voter-authorized millage of **1.4735** mills; and various miscellaneous revenues shall total \$1,902,089. The Board appropriates the following sums to defray expenses and meet liabilities for fiscal year 2024 for District Library purposes based on the statement of estimated revenues, all as set forth below:

Revenue:		
Current Property Taxes		524,665
Current Property Taxes		952,114
PILOT		3,000
State Revenue		16,000
Local Government Revenue		206,000
Library Fines		1,800
Investment Income		37,560
Grants, Gifts, and Contributions		155,000
Other Income		5,950
Total Revenue	\$	1,902,089

Section 6: Estimated Expenditures

Estimated library fund expenditures for fiscal year January 1, 2024, to December 31, 2024, for the various library activities (cost centers) are as follows:

Expenses:	
Capital Expenses	25,000
Materials	196,200
Operations	367,100
Personnel	1,246,789
Programming	30,000
Technology	37,000
Operating Transfers Out	0
Total Expenses	\$ 1,902,089

Section 7: Millage Levy

The Board hereby certifies that the electors of the District approved a districtwide property tax in the amount of .60 mill (\$0.60 per \$1,000) at an election held in August, 1994, and in an amount not to exceed 1.1285 mills (\$1.1285 per \$1,000) at an election held on August 4, 2020.

Pursuant to Act 24, the Board hereby certifies that it shall levy on December 1, 2023, a property tax upon all real and tangible personal property within the District in the total amount of 1.4735 mills (\$1.4735 per \$1,000) on the taxable valuation of such property to provide funds for District Library purposes.

The Board hereby certifies that the operating millage to be levied on all taxable property in the District has been reduced, if necessary, to comply with Headlee and the Board has complied with the requirements of the Truth-in-Taxation Act, MCL 211.24e.

Section 8: 2023 Tax Rate Request

The President and Secretary of the Library Board are hereby authorized and directed to provide a certified copy of this Resolution and the 2023 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Ottawa County Clerk, the Ottawa County Equalization Department, and to each township and city clerk included in the District.

Section 9: Adoption of Budget by Reference

The general library fund budget of the Spring Lake District Library is hereby adopted in full as attached Exhibit A.

Section 10: Appropriations not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The Fiscal Officer shall transmit to the Board a report of financial operations at each Board meeting. The Chief Administrative Officer and Fiscal Officer shall monitor the budget and if it appears the expenditures will exceed appropriations shall present to the Library Board recommendations to keep expenditures from exceeding available revenue or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

Section 12: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote, the following voted aye:

The following voted nay:

The President declared the motion carried and the Resolution duly adopted on the 6th day of September, 2023.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF OTTAWA)

I, the undersigned, the duly qualified and acting Secretary of the Spring Lake District Library, Ottawa County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board at a regular meeting held on the 6th day of September, 2023, at 10:00 a.m.

Secretary, Mary Eagin