

Spring Lake District Library Board Minutes

September 27, 2021

Present: Gordon Gallagher, Mary Eagin, Carolyn Boersma, Christine Burns, Mark Powers, Peter Sherwood, Bonnie Suchecki

Also present: Maggie McKeithan, Library Director

The meeting was held in person at the Spring Lake District Library.

The meeting was called to order at 10:02 p.m. by Board Vice President, Gordon Gallagher

Gordon announced that John Nash has resigned from the Board, and Spring Lake Township has appointed new members Carolyn Boersma and Bonnie Suchecki. New members were introduced and welcomed.

Additions to the agenda:

- New Business: d) Selection of Board President
- e) Library Director Evaluation

Motion to approve the agenda, with those additions, made by Chris Burns and supported by Peter Sherwood. The motion was approved unanimously.

Motion to approve the minutes of the September 27, 2021 meeting was made by Chris Burns and supported by Peter Sherwood. The motion was approved unanimously.

Motion made by made by Chris Burns and supported by Peter Sherwood, **to accept the financial reports from September 2021 and approve the payment of bills**. The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report noting that additionally:

- The salary study will reach out to 15 other libraries in Michigan, of similar size, and also compare salaries to local government positions with similar requirements.
- Discussion was held on the issue of an Employee Vaccine Mandate. Maggie noted that the Library of Michigan is not recommending a vaccine mandate at this time, recommending that libraries wait for MIOSHA to make a recommendation. The Board agreed to wait on pursuing a vaccine mandate. It was noted that at the current time, staff are wearing masks as recommended by the Ottawa County Health Department and patron use is recommended (but not required).
- Maggie noted that SLDL currently has an opening for a maintenance staff. She is pursuing an 8-week short-term contract for temporary help to cover this staff need. Chris Burns noted that it might a good opportunity to try using a contract employee in this position, and consider whether this might be a permanent solution for this staff position.

Old Business:

Roof Solar Panels – Maggie reported that when she got back to ChartHouse about the Board decision to pursue the 20-year lease for a solar installation, she was informed that the 20-year is no longer an option. They offered a 5-year lease at 3.65%, or a 10-year lease at 4.65% that includes a balloon payment the 5th year. ChartHouse did not the availability of a possible REAP grant – the grant writer would charge 10% (5% upon agreement to write the grant, and 5% when/if the grant is approved) Mary Eagin presented updated spreadsheets with these available options.

Discussion was held on these significant changes. It was agreed that Gordon, Carolyn, and Mary would revisit these options and report back to the Board in November.

New Business:

Motion to approve the 2022 Health Insurance Proposal, made by Chris Burns and supported by Bonnie Suchecki. The motion was approved unanimously.

Motion to approve the quote from JM Home Renovation to remove the wallpaper and paint the Program Room made by made by Bonnie Suchecki and supported by Peter Sherwood. A Roll Call vote was taken. Boersma – yes, Burns – yes, Eagin – yes, Powers – yes, Sherwood – yes, Suchecki – yes, Gallagher – yes. The motion was approved unanimously.

Maggie presented a quote to add an awning over the staff/deliver door of the building. After discussion, it was suggested that we consider a bid for a metal roof awning that will withstand rain and snow better than a fabric awning, and better fit with the exterior esthetics of the building.

Motion by Mark Powers to appoint Gordon Gallagher as the President of the Board, and Chris Burns as the Vice-President of the Board. The motion was approved unanimously. (Bonnie Suchecki left the meeting prior to the vote)

Gordon reported that the Library Director Evaluation has been completed. The compiled evaluation was presented to Maggie prior to this Board meeting. Gordon noted that Maggie has the support of the Board, with appreciation for her leadership through the challenges that COVID has presented.

Mark Powers noted that he would like the board to have discussion about future use of the library. It was suggested that we should bring in a consultant and include community members in the discussions. Maggie noted that she already has plans to talk to a library design consultant.

Motion by Carolyn Boersma and supported by Mary Eagin to adjourn the meeting at 11:27 a.m. Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary