

## **Spring Lake District Library Board Minutes June 18, 2021**

Present: John Nash, Mary Eagin, Christine Burns, Gordon Gallagher, Shelley Peets, Mark Powers, Peter Sherwood

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

The meeting was held in person at the Spring Lake District Library.

**The meeting was called to order** at 10:02 a.m. by Board President, John Nash

**Motion to approve the agenda** made by Gordon Gallagher and supported by Chris Burns. The motion was approved unanimously.

**Motion to approve the minutes of the May 21, 2021 meeting** was made by Chris Burns and supported by Peter Sherwood. The motion was approved unanimously.

**Motion** made by made by Gordon Gallagher and supported by Chris Burns, **to accept the financial reports from May 2021 and approve the payment of bills.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

### **Director's Report:**

Maggie reviewed her written Director's Report noting that additionally:

- The Friends of the SLDL are very supportive of the Winter and Summer Reading club – providing much of the money for prizes. Because of COVID, their book sale profits are significantly down. Maggie is going to help them write a grant to assist with funding for the reading clubs. Discussion was held on how to encourage / assist them in raising money.
- The Friends are having a “pop up” book sale at the car show tonight and tomorrow in the Harvest Bible Chapel parking lot to accompany events planned there.
- The book bike is in use and this week the staff took it to the Farmer's Market. They have been invited back every week for the summer!
- The date for the “Bond Fire” has been set for September 16 from 5 – 8 p.m. It was suggested that the library partner with the Fire Department. Two bands will perform (a stage will be needed), and it was suggested that we approach the Front Porch about ice cream that could be given out (perhaps by SLDL Board members?!?!) Maggie noted that she is anticipating a budget for the event of about \$3000.
- The new RFID book returns are now fully operational, and staff is being trained.

### **Old Business:**

**Solar Update** – Gordon and Mary reported that the committee met with Rob from Chart House and more information is being gathered in regard to the proposal to add solar panels to the SLDL roof. With the panels on the SL Twp Firehouse, we hope to get actual data from them to compare to what is being proposed. The committee plans to have a full report at the July meeting.

**Technology Purchase – New Server and Back-up server - Motion** by Mary Eagin and supported by Peter Sherwood **to purchase the two servers as presented.** The staff noted that they had contacted Ottawa County, as was suggested last month, and the county declined to give us a bid for cloud-based servers. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Peets – yes, Powers – yes, Sherwood – yes, Nash – no. **The motion was approved.**

**Covid Response –**

**Mask requirements – Motion** by Gordon Gallagher and supported by Chris Burns **to follow the current guidance of the Governor’s office to implement appropriate mask requirements in the library. Motion was approved unanimously.**

**Library Hours –**

Discussion was held on increasing the library open hours with data provided on patron usage. The Board left that to the Library Director’s discretion, as it will involve adding some part-time staff to accommodate more hours.

**Motion** by Mary Eagin and supported by Chris Burns **to adjourn the meeting at 11:25 a.m.**  
Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary