

**Spring Lake District Library Board Minutes
May 21, 2021**

Present: John Nash - in Spring Lake, MI; Mary Eagin – in Spring Lake, MI; Gordon Gallagher – in Spring Lake, MI; Mark Powers – in Grand Haven, MI; Peter Sherwood – in Spring Lake, MI

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager both at the SLDL in Spring Lake, MI

Absent: Christine Burns, Shelley Peets

**** NOTE that due to continued caution about the number of people in the library during the COVID-19 Pandemic – a virtual meeting was held using ZOOM.**

The meeting was called to order at 10:02 a.m. by Board President, John Nash

Motion to approve the agenda made by Peter Sherwood and supported by Gordon Gallagher. A Roll Call vote was taken. Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion to approve the minutes of the April 16, 2021 meeting was made by Peter Sherwood and supported by Gordon Gallagher. A Roll Call vote was taken. Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion made by made by Gordon Gallagher and supported by Peter Sherwood, **to accept the financial reports from April 2021 and approved the payment of bills.** A Roll Call vote was taken. Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Director’s Report:

Maggie reviewed her written Director’s Report noting that additionally:

- A new Facilities Manager has been hired and will begin on June 1.

Personnel Committee Report:

Motion to approve the Personnel Committee Recommendation regarding reimbursement on Vision and Dental expenses – staff will be reimbursed at 100% of their costs up to a maximum of \$300 for Vision and \$1250 for Dental expenses per year. Motion made by Peter Sherwood and supported by Gordon Gallagher. A Roll Call vote was taken. Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

New Business:

A proposal from Chart House Energy was received by the Board. It was agreed that more information needs to be gathered concerning the placement of Solar Panels on the roof of the library. Mary Eagin noted that it was considered in 2016 by the board, and after much due diligence (including hiring a consultant) it was deemed not to be financially advisable for the library at that time. Gordon Gallagher and Mary Eagin agreed to do more research on this issue and meet with Chart House, along with Maggie. Board members were asked to send their questions / concerns to Gordon, Mary, or Maggie so that these can be addressed by Chart House Energy for discussion at the next SLDL Board Meeting.

Motion by Mary Eagin and supported by Peter Sherwood **to approve the changes to Circulation Policy 220, as presented.** A Roll Call vote was taken. Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion made by made by Gordon Gallagher and supported by Peter Sherwood, **to approve the revisions to the COVID-19 Preparedness and Response Plan and authorize the Library Director to implement appropriate mask policies.** A Roll Call vote was taken. Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion by Mary Eagin and supported by Peter Sherwood **to adjourn the meeting at 11:27 a.m.** Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary