

Spring Lake District Library Board Minutes December 18, 2020

Present: John Nash - in Spring Lake, MI; Mary Eagin – in Spring Lake, MI; Christine Burns – in Rotonda West, FL; Peter Sherwood – in Spring Lake, MI; Gordon Gallagher – in Spring Lake, MI

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager both at the SLDL in Spring Lake, MI

Absent: Joan Board, Mark Powers

** NOTE that due to continued caution about the number of people in the library during the COVID-19 Pandemic – a virtual meeting was held using ZOOM.

The meeting was called to order at 10:02 a.m. by President, John Nash

Motion to approve the agenda made by Chris Burns and supported by Peter Sherwood. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion to approve the minutes of the November 20, 2020 meeting was made by Chris Burns and supported by Peter Sherwood. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion made by Chris Burns and supported by Peter Sherwood, **to accept the financial reports from November 2020 and approved the payment of bills.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report noting that additionally:

- Maggie noted that she has not been providing statistics on library usage since March – as there is no comparison to prior years. Gordon indicated that it would be beneficial to see year end numbers – which Maggie agreed to provide to the Board in January.
- Maggie noted that a new IT Specialist has been hired and will begin in January.

Old Business:

Motion made by Gordon Gallagher and supported by Chris Burns **to approve the Resolution authorizing Public Entity Membership in the West Michigan Health Insurance Pool (WMHIP) for a minimum 3-year period, and appointing Maggie McKeithan as the Trustee to represent SLDL and Amanda Rantanen as the Alternate Trustee.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

New Business:

Motion made by Chris Burns and supported by Peter Sherwood, **to accept the quote from bhs Insurance to provide Workers Compensation Insurance through the Eastern Alliance Insurance Group.** The term will be 12/21/202 – 12/21/2021. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion by Chris Burns and supported by Peter Sherwood **to approve the 2021 SLDL Calendar.**
A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion by Gordon Gallagher and supported by Mary Eagin **to approve the 2020 amended budget and authorize a transfer of \$217,600 to the Capital Projects Fund for future projects.**
A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion by Peter Sherwood and supported by Mary Eagin **to adjourn the meeting at 10:44 a.m.**
Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary