

**Spring Lake District Library Board Minutes
October 16, 2020**

Present: John Nash, Mark Powers, Mary Eagin, Christine Burns, Peter Sherwood, Gordon Gallagher

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

Absent: Joan Board

** NOTE that due to continued caution about the number of people in the library during the COVID-19 Pandemic – a virtual meeting was held using ZOOM.

The meeting was called to order at 10:01 a.m. by President, John Nash

Motion to approve the agenda made by Chris Burns and supported by Peter Sherwood. The motion was approved.

Motion to approve the minutes of the September 24, 2020 meeting was made by Chris Burns and supported by Peter Sherwood. A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion made by Peter Sherwood and supported by Chris Burns, **to accept the financial reports from September 2020 and approved the payment of bills.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Director's Report:

Maggie reviewed her written Director's Report noting that additionally:

- Maggie and Amanda are gathering bids and proposals for the 2020 Audit.
- The book bike has been purchased and is being outfitted. It will be on "display" in the library during the winter, and the staff is developing plans for use next year.

Old Business:

There was no old business

New Business:

Motion made by Gordon Gallagher and supported by Chris Burns **to approve the revisions to the SLDL Preparedness and Response Plan.** A Roll Call vote was taken. Burns – yes, Eagin – yes, Gallagher – yes, Powers – yes, Sherwood – yes, Nash – yes. The motion was approved unanimously.

Motion by Mary Eagin and supported by Chris Burns **to adjourn the meeting at 10:33 a.m.** Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary