

**Spring Lake District Library Board Minutes
August 21, 2020**

Present: John Nash, Mark Powers, Peter Sherwood, Mary Eagin, Joan Board, Christine Burns, Gordon Gallagher

Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager

** NOTE that per order of the Governor of the State of Michigan – a virtual meeting was held using ZOOM.

The meeting was called to order at 10:02 a.m. by President, John Nash

Motion to approve the agenda made by Chris Burns and supported by Joan Board. The motion was approved.

Motion to approve the minutes of the July 24, 2020 meeting was made by Joan Board and supported by Peter Sherwood. Motion was approved.

Motion by Peter Sherwood, and supported by Gordon Gallagher, **to accept the financial reports from July 2020 and approved the payment of bills.** Motion was approved.

Director's Report –

Maggie reviewed her written Director's Report noting that additionally:

- Tables have been set up for patrons' use when they want to use the wifi from the parking lot – this allows them to use for unlimited time.
- SLDL is participating in the Hispanic Heritage Week September 21 – 26 with movies online and online discussion groups

New Business:

Motion by Peter Sherwood and supported by Gordon Gallagher, **effective November 1, 2020 all materials at SLDL will be fine-free.** Roll Call vote was taken, and motion was approved unanimously. (it was noted that the Lakeland Library Cooperative has extended the Cooperative-wide fines free policy through October.)

Motion by Chris Burns and supported by Peter Sherwood to approve the quote from Hurst Mechanical to install a new Chiller in the HVAC system. Roll call was taken - motion was approved unanimously.

John Nash opened discussion on putting solar panels on the roof of the library. Maggie presented information on the discussions that the SLDL Board had in 2015 – 2017 when the new roof was put on. Chris Burns noted that the Village of Spring Lake is pursuing solar panels on Village Hall but is currently on hold as Chart House Energy is not able to get a company to fund the project using the available tax credits at this time. John will talk to Chart House and keep the Board posted.

Maggie presented the 2021 budget proposal that the Finance Committee had been working on. Based on the SLDL Board decision in January, there were 2 options listed – using the full allowable millage, or the 1 mil levy that the Board voted on in January which would cause a \$36,900 deficit for 2021. Mary Eagin noted concern about assessing less than the allowable millage and urged that the Board look at the 10-year term impact of the decision. The long-term Capital Expenses are a concern to the board, and it was agreed that a special meeting will be

held on September 11, 2020 for the purpose of discussing the Capital Expenses for the next 10 years, so that the board can agree on a long-term financial strategy. Mark Powers also noted concern about the Personnel expenses in the budgets. John Nash asked that if Board Members have information for the September 11 meeting, that it be shared with ALL Board members at least one week prior to allow time to review the information provided. The budget will be approved at the September 18, 2020 regular meeting.

Motion by Joan Board and supported by Mary Eagin to adjourn the meeting at 11:11 a.m. Motion was approved unanimously.

Respectfully submitted,

Mary Eagin, Secretary