

Spring Lake District Library Board Minutes
November 15, 2019

Present: Peter Sherwood, Joan Board, Mary Eagin, Christine Burns, Gordon Gallagher, John Nash, Mark Powers

Also present: Maggie McKeithan, Library Director.

The meeting was called to order at 10:02 a.m. by President, Peter Sherwood.

Motion to approve the agenda made by Chris Burns, and supported by Joan Board. The motion was approved.

Motion by John Nash and supported by Joan Board, to approve the minutes of the October 23, 2019 meeting. The motion was approved.

Motion by Gordon Gallagher and supported by Joan Board, to accept the financial reports from October 2019 and approved the payment of bills. Motion was approved.

Director's Report - Maggie presented a written report of her work the previous month. Maggie requested that the library close on Wednesday, December 11 at 5 p.m. for the staff Christmas party. The board was in agreement. Maggie noted that the Board is invited to attend.

The Board had a conference call at 10:30 a.m. with Shirley Bruursema, who will be the consultant for the Millage Campaign in 2020. Shirley reviewed the responsibilities of the Millage Committee and of the Board and staff during the campaign. The Millage Committee will be formed by January in order to begin preparing for the upcoming Millage Request. Shirley will plan to attend the December SLDL Board Meeting.

10:50 a.m. Chris Burns and John Nash left the meeting, as they had another commitment.

Old Business:

The Narcan policy has not been received from the attorney, so this agenda item will be tabled until the next meeting. The staff has all received Narcan training in October – so all ready, awaiting the policy to cover the administration of Narcan.

New Business:

Motion by Mary Eagin and supported by Joan Board to approve the 2020 SLDL Calendar of dates the library will be closed and set the 2020 Board Meeting dates. Motion approved.

Motion by Gordon Gallagher and supported by Joan Board to approve the recommended changes to the Meeting Room Policy 400. Motion approved.

Motion by Mark Powers and supported by Joan Board to waive the fee to checkout DVDs, effective January 1, 2020. Motion approved.

Motion by Joan Board and supported by Gordon Gallagher to adjourn the meeting at 11:40 a.m. Motion was approved.

Respectfully submitted,

Mary Eagin, Secretary