

Spring Lake District Library Board Minutes  
December 14, 2018

Present: Joan Board, Tom Cousineau, Mary Eagin, Jane King, Margaret Shay, Peter Sherwood.

Absent: Steve Nauta.

Also present: Claire Sheridan, Library Director.

The meeting was called to order at 10:10am by Mary Eagin.

Motion by Joan Board, support by Peter Sherwood, to approve the agenda with the addition of 7c Search Committee Report, 8h Budget Amendment, 8i Unused vacation carryover and 8j Job Descriptions. The motion was approved.

There was no public comment.

Motion by Margaret Shay, support by Jane King, to approve the minutes of the November 16, 2018 regular meeting and the November 26, 2018 special meeting, and to accept the minutes of the December 12, 2018 Finance Committee meeting and the December 13, 2018 Personnel Committee meeting. The motion was approved.

Peter Sherwood presented the financial report. Motion by Tom Cousineau, support by Jane King, to accept the financial report and approve the payment of bills. The motion was approved.

Mary Eagin gave a report from the Search Committee on the progress of the director search.

Motion by Tom Cousineau, support by Jane King, to approve the MERS changes to close the current plan as is and to open a new plan as of December 1, 2018 as presented, and to transfer \$20,000 to MERS to fund the retirement plans. The motion was approved.

Motion by Jane King, support by Tom Cousineau, to approve the contract with Pine Rest for an EAP program. The motion was approved.

Motion by Joan Board, support by Peter Sherwood, to approve the 80/20 health insurance election. The motion was approved.

Motion by Tom Cousineau, support by Jane King, to approve the renewal of the Morningstar service as presented. The motion was approved.

Motion by Peter Sherwood, support by Tom Cousineau, to approve proceeding with the project for a base for the wood sculpture. The motion was approved.

Motion by Peter Sherwood, support by Tom Cousineau, to accept the resignation of Steve Nauta. The motion was approved.

Motion by Tom Cousineau, support by Margaret Shay, to nominate Peter Sherwood for president, Joan Board for vice president, and Mary Eagin for secretary/treasurer of the Board. The motion was approved.

Motion by Joan Boand, support by Peter Sherwood, to approve the budget amendment as presented. The motion was approved.

Motion by Jane King, support by Joan Boand, to approve the carryover of all unused vacation time from 2018 to 2019 due to staffing changes. The motion was approved.

Motion by Margaret Shay, support by Tom Cousineau, to approve the job descriptions with the recommended changes. The motion was approved.

Motion by Joan Boand, support by Jane King, to adjourn the meeting at 11:46am. The motion was approved.

Respectfully submitted,

Margaret Shay  
Secretary